



**Sessional Opportunity
Social Isolation Support Worker
15 Hours per Week
Project End 31st December 2020**

The Ely Centre are inviting applications from competent, experienced and appropriately qualified individuals to support the delivery of the COVID 19 Impact Programme. A Project funded by the Armed Forces Covenant Trust to address Social Isolation Support Services to Veterans impacted as a result of the ongoing COVID 19 Pandemic.

The Ely Centre Overview

The Ely Centre is a Registered Charity specialising in the provision of multi-disciplinary support services for civilians, security force personnel and their families, who have experienced bereavement and injury as a result of the "Troubles".

The Ely Centre is committed to serving innocent victims and survivors, ex service personnel, their families and carers by providing evidenced based outcome focused treatments, prevention and support services that address issues of declining psychological, physical health, social and financial difficulties arising as a result of the troubles.

The Organisation formed by relatives of the bereaved and injured of 1987 Enniskillen Poppy Day Bomb which claimed the lives of 12 innocent civilians and injured scores more, has over the last three decades developed into a proven centre of excellence in providing care and support for victims and survivors of the Troubles and their families.

More details here: www.elycentre.com

This opportunity is by AFCT Covid-19 Impact programme. A programme funded by The Armed Forces Covenant Fund Trust (the Trust) which supports the Armed Forces Covenant by delivering funding programmes that create real change to Armed Forces communities across the UK.

More details here : www.covenantfund.org.uk

Role description

We see this role to have a range of priorities:

- To Provide engagement and support to Veterans through Telephone and Online Support to those Impacted as a result of COVID 19
- To deliver ongoing need assessment/ reporting of Veteran Needs arising as a result of COVID 19 and onward referral.
- To Provide a Summary of Needs Report at completion of project
- To Assist in the delivery of Veterans Social Isolation Support Programmes (Inc: Virtual Support Programme and Food/ Emergency Supplies Distribution)
- To inform Veterans about additional support services offered by The Ely Centre to encourage a holistic approach.
- Through engagement with clients monitor Impact of Ely Centre Social Isolation Support Programmes to Veterans.
- Attend a meeting with Director of Services and Health & Wellbeing Team and/or other relevant Ely Centre staff periodically throughout the project term
- Liaise with Director of Services or Health & Wellbeing Teams immediately should a problem arise, relating to the well-being of a Client or if identified that they may need any other support or referral pathway.
- Be prepared to deliver a flexible service for The Ely Centre to enable us to meet the needs of our client base.
- Provide administrative support towards Veterans Project at the request of Director of Services.

Role Location: Enniskillen or Markethill Office
(dependent upon successful applicant)

Sessional Rate: £20 Per Hour

The Application format is as follows:

- a) Applicants must demonstrate and provide evidence where appropriate how they meet all elements of the essential criteria. Please note it is important to address each criteria listed above in your application. Failure to do so will result in your application being deemed ineligible.
- b) Applicants must include a full and up to date CV with their application.
- c) Applicants must outline proposed days and times they are available to deliver services on behalf of The Ely Centre.
- d) Applicants must include a completed Declaration of Employment Status form located at the end of the application.

Copies of applications along with supporting documentation should be forwarded via email to: lee@elycentre.co.uk

All applications must be received no later than 13:00 on Monday 21st September 2020. No late tenders, faxed tenders or e-mails will be accepted.

The Ely Centre operates in line with the General Data Protection Regulations 2018. This means we will treat the information you provide to us with strict confidentiality. At times we may need to share some of your information with other staff, funders and other stakeholders.

Scoring Criteria	Score out of 100
Demonstrate a minimum of 1 yrs. experience working with Veterans and /or Victims and Survivors.	30
Demonstrate a minimum of 1 years paid/voluntary experience in a similar setting	20
Demonstrations and Knowledge of the Impact of COVID 19 on Veterans	20
Demonstrate Experience in client assessment and collation and presentation of client need	20
IT Experience & Proficiency	5
CV included	2
Detail of Hours Provided	3

Only applicants who score over the minimum threshold of 65 will be considered for this sessional opportunity.

Contact Details: If you require further information, wish to clarify any points or have difficulty relating to your application before submission of your proposal the contact point is Mr Lee McDowell (Director of Services)

Please Email: lee@elycentre.co.uk or info@elycentre.co.uk

Start Date It is anticipated that this sessional opportunity will commence immediately upon successful appointment.

The Ely Centre

Project: AFCT COVID 19 IMPACT FUND

**Project Application:
Social Isolation Support Officer
Sessional Opportunity**

NAME:

ADDRESS

Postcode:

TELEPHONE:

Home	Mobile
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EMAIL:

DATE:

Essential Criteria

1. Please provide evidence outlining a minimum of 1 yrs. experience working with Veterans and /or Victims and Survivors.

2. Please demonstrate evidence of a minimum of 1 years paid/voluntary experience in a similar setting working with Veterans or clientele impacted by social isolation.

3. Please demonstrate your understanding and knowledge of the Ongoing Impact of COVID 19 on Veterans.

4. Please Demonstrate your experience in client assessment and collation and presentation/ reporting of client need.

Essential Criteria Continued

Please demonstrate your proficiency in IT (please list any qualifications if applicable)

CV ATTACHED

Please Outline days and times available for delivery of role

Signed (.....) *Digital/ Manual* (please delete as appropriate)

Date/...../ 2020

Thank you for your application.

The Ely Centre.

Declaration of Employment Status

I, _____ (insert full name),

Of

(insert address)

confirm that I am registered with HM Revenue and Customs as a self employed individual and confirm that any earnings I receive from The Ely Centre will be included in my annual tax return to HM Revenue and Customs.

My HMRC Self-Assessment Tax Reference number is:

SIGNED: _____

DATE:

Signed as received on behalf of The Ely Centre :

Date: _____