



COVID 19 VISITOR GUIDELINES

1. Please telephone the office and inform the staff of your arrival.
2. IMPORTANT – No Drop-ins are permitted. As a result of COVID 19 The Ely Centre will be operating by **appointment only**. Please ensure that you have completed our Visitor Health Questionnaire (available on request via email/ post or download from our website www.elycentre.com) and returned it to the relevant member of staff in advance of your appointment.
3. On entry please record your temperature, sanitize your hands and sign in using the Track and Trace Recording book. Masks and gloves are provided; please dispose of these at your home.
4. If you are displaying any of the symptoms of COVID 19 (High temperature, Persistent Cough, etc) do not proceed any further. **We will rearrange your appointment**. If you are displaying **no** symptoms, please follow the above guidelines and a member of the Ely Centre staff will greet you and take you to your appointment room. Please note that a NO HAND SHAKE policy is in force. We trust you understand.
5. Please NOTE that all appointments are limited to Maximum of 1.5 Hours only.
6. Consultation rooms have been equipped with Sneeze Screens for your safety.
7. Please maintain social distancing at all times.
8. Please note that the Ely Centre now operate a one-way system. Please EXIT through the side door.
9. Only One person on the stairs at any one time.
10. Toilet use is restricted to staff only.
11. Visitor refreshments are not permitted.
12. Please feel free to leave at any time if you feel uncomfortable with the Ely Centre COVID 19 regulations / practice. However, we would appreciate it if you could inform us to enable corrective action.

Thank you & Stay Safe

The Ely Centre Board of Directors.